AngloAmerican

KUMBA IRON ORE

Looking for employment opportunities?

Visit Passport 360 to search for available contractor and service provider vacancies.

Kumba Iron Ore is inviting suitable local candidates to upload their CV's onto Passport 360. Candidates will be able to search and apply for available contractor and service provider opportunities on the platform, in a seamless and efficient manner through using Passport 360's Recruitment Manager module.

All of our contractors and service provider partners are mandated to use Passport 360 to recruit suitable local candidates for vacancies they have at both Sishen & Kolomela mines. This is to ensure that the contractor recruitment processes reflect Anglo American's Sustainable Mine Plan pillars of building Thriving Communities and being a Trusted Corporate Leader.



Here is a step by step guide on how you can upload your documents on Recruitment Manager.

Passport 360

Visit www.passport360.com to start the process.

Passport 360 Recruitment Manager - Applicant's Guide

Step 1: Registration for Recruitment Manager

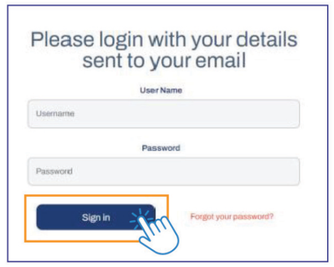
- Visit the Passport 360 website: **www.passport360.com**
- Select **"Recruitment Manager"** from the **login** dropdown.



- Fill in personal details, select communication method, and **verify with OTP**. *(OTP Code will be sent via email)*
- **Complete the required fields**, Specify availability, region, and desired position.
- **Save**.

Step 2: Login to Passport 360

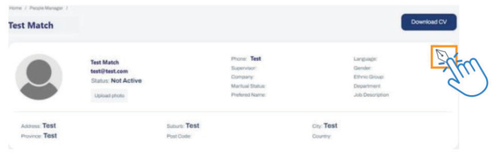
- Once you have registered on Recruitment Job Match, an email will be sent to you with your password to log into Passport 360.
- Enter your **username** and **password** as generated by the system, then select "**sign in**."



Step 3: Complete / Update profile

- To edit any personal details, select the **edit button** that displays on your profile.

Note: All mandatory fields will be marked with a star (*)

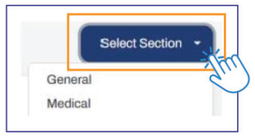


- Add emergency contact details and upload ID, proof of address, and any other documents



Step 4: Upload Documents

- Use the "**Select Section**," button to add medical information, skills, professional registrations, licenses, and work history.



- Follow the same process for each section and upload supporting documents.

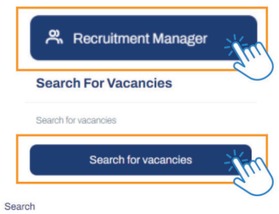


- Download a system-generated CV from your profile.

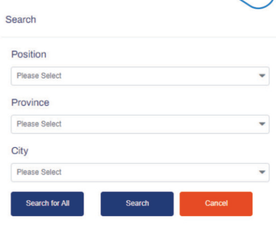


Step 5: Search for vacancies

- Navigate to the **Recruitment manager** menu and select "**search for vacancies**."

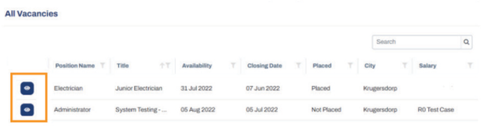


- Search by **position**, **province** or **city,** then view the vacancy details.

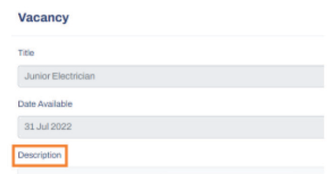


Step 6: Apply for vacancies

- Select the **view button** that displays next to the vacancy



- The details of the vacancy will display for you to read through



- When you are complete, select the "**apply now**," button.

